

## **Bower Grove School**

### **Guidelines For Years 10 and 11 Pupil Use Of Mobile Phones**

Bower Grove School will encourage responsible ownership of mobile phones for our most senior pupils.

A concession to keep a mobile phone in school is given to pupils in Years 10 and 11 once parental consent has been obtained.

#### School Policy:

##### Mobile phones

- Are brought into school at pupil's own risk
- Must be on silent throughout the day
- May not be used or visible in lessons or used in the corridors between lessons, in the lunch hall or in assembly
- Must not result in pupils being late for lessons
- May not be used in the toilet / changing room areas
- Should always be used discreetly
- Taking photographs/videos/audio recordings are not permitted in school
- Rules regarding examination procedures will apply
- Mobile phones must not be used when participating in sporting activities before school, during break and at lunchtime
- Parents must contact school in the first instance in the event of emergency or change to after school arrangements
- Any access/use of social media sites during school hours must be safe, respectful and appropriate
- If mobile phones are to be used in lessons this is at the discretion of the class teacher

##### Breach of acceptable use of mobile phones

- Warning and contact with home.
- Use of the card system and recording of incidents on Sleuth.
- Parental meetings and withdrawal of this concession.

Serious misuse of your mobile phone may result in an individual sanction and ultimately a ban from using your phone in school.

Mrs L Salter  
Head Teacher



Bower Grove School  
Fant Lane  
Maidstone  
Kent  
ME16 8NL

---

01622 726773  
[www.bower-grove.kent.sch.uk](http://www.bower-grove.kent.sch.uk)

8<sup>th</sup> July 2020

Dear Parents/Carers,

### **Years 10 and 11 – Mobile Phones in School**

As your child is now in Key Stage 4 we are willing to foster positive and responsible ownership of mobile phones as part of our preparation for life beyond school.

This concession is only offered to pupils in years 10 and 11. May I ask you to carefully read the contract for the use of mobile phones in school and discuss with your child before you agree to sign it. You may wish to delay signing this contract if you do not think your child is ready.

May I remind you that misuse of mobile phones can have long term and unforeseen consequences. It is our duty to work together to ensure all pupils and staff feel safe and secure within our school community.

If you do agree to your child keeping their mobile phone in their possession during the school day, the school cannot accept any responsibility for loss or damage.

Should you need to contact your child during the school day regarding any urgent matter it is still essential that you inform the school office in the first instance.

The opportunity for pupils to hand their phones in to Mrs Coleman for safe keeping during the day is still available.

To discuss the use of mobile phones further, please contact Mrs Shalders, Head of Key Stage 4 or Mr Evans, Head of Behaviour and Attendance in the first instance.

Yours sincerely,

**Mrs L Salter**  
**Head Teacher**

**Bower Grove School**

**Mobile Phone Pupil, Parent and School Contract**

I agree to the following rules and sanctions:

- My mobile phone is my responsibility and school is not liable should it be lost or damaged
- I will use my phone discreetly with respect for others
- My mobile phone will be kept on silent throughout the school day
- My mobile phone may not be visible or used in lessons, or used in the corridor between lessons, in the lunch hall or in assembly
- Use of my mobile phone will not result in me being later for lessons or assemblies
- Use of photography, video and audio recording is forbidden in school
- My mobile phone may not be used in the toilet or changing areas
- My mobile phone must not be used in sports activities before school, break or lunchtime.
- When I sit exams I will comply with the National Rules regarding examination procedures.
- In an emergency my parent/carer will telephone the school in the first instance.
- Any access/use of social media sites during school hours must be safe, respectful and appropriate.

Failure to follow the rules regarding acceptable use of mobile phones in schools will result in the following:

- Warning and contact with home.
- Use of the card system and recording of incidents on sleuth.
- Parental meetings and withdrawal of this concession.

Serious misuse of your mobile phone may result in an individual sanction and ultimately a ban from using your phone in school.

I agree to the rules and sanctions and will use my mobile phone responsibly in school.

Signed:.....Pupil

Date:.....

Signed:.....Parent

Date:.....

Signed:.....Head of Key Stage 4

Date:.....

Copies – Home / Confidential File / Orange Class File